

Booking Information

Outdoor Sports Fields

2023 Outdoor Season Booking Information

The information enclosed is based on current information and is subject to change based on new regulations, guidelines, and direction.

Your 2024 allocation is based on the 2023 season.

Schedule of Dates

A minimum of 2 business days is required for processing new or additional booking requests.

Monday February 5th 2024

- Request for returning facility rental opens.
- New facility requests by returning organizations opens.

Monday February 26th 2024

- Request for new facility rentals opens.

Monday March 4th 2024

- All necessary documents are due:
 - Signed Rental contract.
 - Liability insurance documentation (naming Guelph /Eramosa Township as additionally insured up to \$5,000,000 general Liability)

Monday April 22nd 2024

- Payment in full for seasonal rental is due.
- Payment for one-off rentals is due at the time of booking.

Tuesday Following Victoria Day Long Weekend

- All ball diamonds open.
- All soccer fields open.

All outdoor field opening dates are tentative, schedule dates may vary depending on weather and field conditions.

Friday July 26th 2024 – Tuesday August 6th 2024

- Rockmosa baseball diamond temporary closure.
- Drexler Sports fields #1 & #2 Temporary Field Closure.

Thursday August 1st

- Drexler Sports fields #3 – #7 Temporary Field Closure.

Thursday August 1st – Tuesday August 6th

- Drexler Sports fields #3 & #4 Temporary Field Closure.

Friday Before Thanksgiving Weekend

- All soccer fields are closed.
- All Baseball diamonds are Closed.

Friday November 8th 2024

- All sports fields contracts are completed.
 - Refunds (if applicable) will be issued.
 - Any unpaid/additional cost need to be paid.

Facility Usage Information

Guelph/Eramosa Township is committed to ensuring a healthy, safe and supportive environment for all staff and members of the public in its Recreation facilities and open park spaces free from discrimination and harassment. The Township will not tolerate any form of violence, vandalism or inappropriate behavior in its parks and recreation programs, facilities, or properties.

[Click here to read the full RZone Policy.](#)

Communal Storage Boxes and Equipment

- Corner flags, bases, slo-pitch board, and balls are not provided by the Township.
- Chalk and Chalkers can be made available by the Township upon request. Requests must be made 72 hours in advance and pending approval by the Township outdoor field supervisor.
- Limited storage options are available at some locations, request can be submitted to the Township prior to the start of the season. The Township accepts no responsibility for items stored on site.
- All equipment taken from storage areas must be returned before you leave the facility.
- All items must be removed by the end of the season.

Field Maintenance Schedule

- Sports field maintenance is schedule on a regular basis and occurs throughout the booking season.
- Additional maintenance (including grooming, chalking and lining) may be arranged at an additional cost and is subject to staff availability.
- For safety reasons no group will groom or rake a diamond using motorized equipment. Hand raking is permitted.
- If additional staff is needed, a minimum of 72 hours is required and subject to staff availability.

Facilities Requiring Keys

- Some of the Township facilities require a key, codes to access the on-site key vault will be made available 1 week prior to your rental.
- All facilities accessed by key must be locked and left in the same condition as when arrived.
- Keys must be returned to the key vault and key vault secured before leaving the facility. If this is not done your organization will be fined for the replacement of the key and rental privileges may be revoked.

Scheduling and Lighting

- Sports fields are available 9am – Dusk on non-lit sports fields and 9am – 11pm on lighted sports fields.
- Light fees are charged 30 minutes prior to monthly average sunset time.
- Marden 1 soccer field lights are controlled remotely by timer.
- All Ball Diamond lights are controlled by the user group.
 - Please note the lights take approximately 10 minutes to warm up.
 - If the lights are not turned off following use the user will be charged based on the Townships fee schedule accordingly.

Lighting usage schedule

Month	Lighting Start Time
May	8:00pm
June & July	9:00pm
August 15 – September 15	8:00pm
September 15 – October 11	7:00pm

Cancellation

- Sports fields are inspected daily Monday to Friday and closure notices are made by 2:00 p.m. If rain begins after 2:00 p.m., or on the weekend, please use due diligence and responsibility by not using the fields. Notify Township staff before the end of the first business day after the weekend if you have to cancel any time because of the weather.
- Cancellations due to inclement weather will be fully refunded at the end of the year if they are not rescheduled.
- To read the full cancellation policy, [click here](#).

Washrooms

- Temporary washrooms are available at each sports field location for the duration of the open season.
- Rockmosa Park public washrooms are open for Tuesday following Victoria Day long weekend and close Friday before Labour Day weekend, from 7:00am – 8:00pm
- Marden Park public washrooms are open Tuesday following Victoria Day long weekend and close Friday before Labour Day weekend, 7:30am – 3:00pm. Outside of standard operating times the washrooms are available to sports field rentals by key.
- Public washrooms are inspected daily.

Contact Information

Facility Bookings

- Field booking request can be submitted at get.on.ca/request-a-field
- All questions related to outdoor sports field can be directed to parks@get.on.ca or call 519-856-9596 x.113

Non-emergency Maintenance Concerns

- All park maintenance concerns/questions can be directed to parks@get.on.ca or call 519-856-9596 x.113

Parks After Hours Contact Number

- For any urgent parks related issue that cannot wait until the following business day please contact our after-hours number 519-856-9595 ext. 150# you will be required to give a call back number. If this is an issue that can be resolved over the phone please advise the after hours person.
- If you require emergency services please CALL 9-1-1